

How To: Claim tax credits for your Pension



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Claiming Tax Relief on Pension Payments

For any person who is PAYE worker who makes personal contributions (outside of a salary deduction facility) to a Personal Pension, PRSA or AVC arrangement they can claim their tax relief on MyAccount as follows:

1. Log in to MyAccount.ie
2. Under PAYE Services select “Manage Your Tax 2023” (or relevant tax year).
3. You will now see an overview of your current employment. Under “Your current tax credits” select “Add new credits”.
4. A pop-up box will appear – tick the check box & click ok.



5. Under “Your Job”, select “Show more”
6. “Select” the relevant product / pension arrangement i.e. **Additional Voluntary Contributions, PRSA or Retirement Annuity Relief (Personal Pension)**. Click Next.
7. You will be prompted to claim any additional tax credit
8. You will be prompted to declare all income
9. You will now be able to review your claim
10. Once ready complete the declaration & submit.